

**MILTON KEYNES COLLEGE GROUP**  
**CORPORATION BOARD MEETING**  
**Draft Minutes of the meeting held on 10<sup>th</sup> December 2025**  
**Pitching Room, SCIoT, Bletchley**  
**17:00 – 19:00**

| Board Members                   | Category of Governor | Attendance Record 2025/26 | Present at this meeting   |
|---------------------------------|----------------------|---------------------------|---------------------------|
| Sally Alexander                 | CEO                  | 3 of 3                    | Sally Alexander           |
| Jawad Al Midani (from 24.10.25) | Student              | 1 of 2                    | <i>Sent apologies</i>     |
| Richard Bartlett-Rawlings       | Independent          | 3 of 3                    | Richard Bartlett-Rawlings |
| Ian Bickers                     | Independent          | 2 of 3                    | Ian Bickers               |
| Ajira Bouchada                  | Independent          | 1 of 3                    | Ajira Bouchada            |
| Emily Bousfield (from 29.9.25)  | Staff                | 3 of 3                    | Emily Bousfield           |
| Carla Derriscott (from 30.9.25) | Student              | 3 of 3                    | Carla Derriscott          |
| Mark Homans                     | Independent          | 3 of 3                    | Mark Homans               |
| Ajay Kabra                      | Independent          | 3 of 3                    | Ajay Kabra                |
| Rebecca Myrie                   | Staff                | 2 of 2                    | Rebecca Myrie             |
| Amit Nayyar                     | Independent          | 2 of 3                    | <i>Sent apologies</i>     |
| Hiran Odedra (from 2.10.25)     | Independent          | 1 of 2                    | Hiran Odedra              |
| Ruby Parmar                     | Independent          | 2 of 3                    | Ruby Parmar               |
| Ian Revell                      | Independent          | 3 of 3                    | Ian Revell                |
| Neil Sainsbury                  | Independent          | 3 of 3                    | Neil Sainsbury            |
| Lindsey Styles                  | Independent          | 3 of 3                    | Lindsey Styles            |
| Manish Verma                    | Independent          | 3 of 3                    | Manish Verma (Teams)      |
| Jeremy Wilsdon                  | Independent          | 3 of 3                    | Jeremy Wilsdon            |
| Tom Wraight                     | Independent          | 3 of 3                    | Tom Wraight               |
| Attendance % this meeting       |                      | 89%                       | 17 / 19                   |
| Attendance % year to date       |                      | 87%                       | 48/ 55                    |

Attendees at this meeting: Jason Mansell (COO), Sharon Frost (Executive Director: People Services and Marketing), Karen Brown (Head of Governance) (Teams), Sam Samuels (Governance Partner)

Attendees in part: Nathan Flynn (Group Director: Quality). Laura Black (Group Director: HE, IoT and Adults), Susan Akhtar (Group Director of Finance)

## 1.0 Procedural

### 1.1 Welcome and Apologies

Ruby Parmar welcomed Hiran Odedra and Sharon Frost to their first Board meeting, and everyone introduced themselves.

Nathan Flynn was also welcomed at the meeting.

Apologies had been received from Amit Nayyar and Jawad Al Midani

## 1.2 Declaration of Interests

None previously declared.

## 2.0 Strategic Priorities 2025/26

### 2.1 CEO Report and Board Dashboard *(previously circulated as Paper 2.1)*

Sally Alexander referred to her report.

#### **AOC (Association of Colleges) Conference 18<sup>th</sup> and 19<sup>th</sup> November 2025**

- **Post-16 Education and Skills White Paper** see [here](#)

There was no further news at the AoC Conference but it is clear that FE is at the heart of the Government's skills agenda. Some of the proposals may not happen such as the ability to raise commercial funding for capital projects. We will be feeding back in January on the White Paper consultation.

- **New Towns Shortlist**

MK is on the final shortlist of twelve for Government investment either as a 'new town' (for the second time) or a 'renewed town'. There are three potential expansion areas i.e. Central Milton Keynes, East of the M1 and North Milton Keynes. If successful, there could be 40,000 new homes which will require investment in skills. Due diligence is taking place.

- **Board Dashboard**

The KPIs ragged 'Red' in the Dashboard are Prison Staff Sickness and Prison Staff Turnover (same as last meeting) which reflects the impact of TUPE and the consultation process relating to the new PES contract. Cumulative staff turnover is 70% but without TUPE it would be 19%. Although staff sickness is linked to anxiety over the consultation process, the Union is very positive about the College's management of the process and people centric approach.

Governors asked questions to which Sally and Jason Mansell responded:

***Is the College feeding into the New Towns due diligence work regarding the potential impact on the College?***

Yes, we have raised this with MK City Council.

We are also having similar conversations with the Bletchley Investment Taskforce which is focussed on Bletchley. Callum Andreson MP is leading the taskforce to look at how to rejuvenate Bletchley. This includes pursuing the eastern entrance for Bletchley rail station, targeting businesses in Oxford to relocate to Bletchley, and the development of an incubator space for new entrepreneurs.

***The Strategy Development Group (SDG) is considering the College's USPs. Will this inform accommodation needs?***

Yes, we have a sense of our USPs, but we are defining these in more detail. We have feedback from our stakeholders.

All governors have been invited to attend the SDG on 22<sup>nd</sup> January 2026.

***In the budget it was announced that there will be full funding for apprenticeships in small and medium size enterprises (SMEs). Is this an opportunity?***

There are too many SMEs in MK for the College to have direct relationships, so the College engages through employer forums, the Federation for Small Businesses and the Chamber of Commerce etc.

A governor suggested that the College should engage with local advisors (e.g. RSM, Grant Thornton, Mercer and Hole) to make them aware of the new apprenticeship deal (maybe create a presentation pack) so they can advise their SME clients.

The Chair offered to support the Group Director: Employer Engagement and Partnerships / Apprenticeships if needed.

### ***The Board received the CEO Report and Board Dashboard***

## **2.2 Student Experience: Student Outcomes**

**Nathan Flynn led on items a), b) and c).**

### **a) EDI Analysis 2024/25 / revised KPI (SAR) / A-Level Predicted Outcomes / Campus Survey Term 1 (previously circulated as Paper 2.2A)**

#### EDI Analysis

The analysis of 2024/25 achievement demonstrates strong performance with overall achievement of 86% (3.1 percentage points higher than 23/24) and vocational achievement 88.6% (2.3 percentage points higher than 23/24). There were minimal gaps between key demographic groups (gender, age, ethnicity, high needs, SEND, and disability). The exceptions being categories with very small enrolments, such as disabilities affecting mobility.

#### Self-Assessment KPIs for 2025/26

The College sets performance KPIs based on the Ofsted criteria. There are five new Ofsted standards / grades (1 = Exceptional, 2 = Strong, 3 = Expected, 4 = Needs Attention, 5 = Urgent Improvement). Ofsted have stressed that the new grades cannot be compared with the previous framework and that the 'Expected' standard represents a high bar and 'Exceptional' will be reserved for exemplary, sector-leading practice (potentially top 2% of colleges).

The College's aspiration is to be in the top 10% of Colleges and the Executive is recommending targets of:

- Overall Effectiveness 'Strong Standard' Grade 2.4
- Average School Self-Assessment Review (SAR): 'Strong Standard' Grade 2.4'

In-year performance against these KPIs will be reported through the Dashboard following each CPR (Curriculum Performance Review) every half-term (the next one is on 16<sup>th</sup> December 2025).

#### A-Level Predicted Outcomes

Predicted outcomes for 2025/26 indicate performance slightly above the national average (all providers) and significantly above the national average for General Further Education (GFE) Colleges delivering A-Levels. Predicted high grades (Grades A\* to B) are in line with GFE Colleges delivering A Levels.

## Campus Student Survey 1 (Induction)

- 16-19 Study Programme: response rates have increased especially in Engineering, Construction & Motor Vehicle, overall satisfaction rates are 92.7%, confirming that most students are positive about their induction experience.
- Adult Education: response rates have increased but still low at 77%, overall satisfaction rates are 95.5%.
- The survey identified clear strengths across the College. Students reported feeling well informed about behavioural expectations, timetables, and class locations, and confirmed that they can access IT resources when needed.
- Areas highlighted for improvement include fully understanding assessment methods and knowing how to access financial and wellbeing support.
- The College will align the survey results with wider student forums e.g. Student Council and will review student feedback as part of the CPR process. Key findings and improvements will be published to students, so they are aware how the College responds to their feedback.
- The survey questions are being reviewed so the language is meaningful e.g. do all students understand when questioned about 'enrichment'?
- The Student Governor added that Higher Education students feel that social space is limited and there are insufficient quiet spaces to work.

Governors asked questions to which Nathan responded:

***It is pleasing to note there are no significant achievement gaps. Have you analysed intersectionality (overlapping) e.g. gender and disability? Does the College monitor social mobility data?***

Yes, we will be adopting a recommended AoC (Association of Colleges) approach.

The Link Governor for People Services and EDI offered support.

***Can you report on the College's predicted A-Level outcomes and progress compared to local providers / school sixth forms? The College's aim is to be in the top 10%.***

There is no comparative data available against local or national rates until the College completes the first exams this year and colleges and sixth forms do not publish predicted achievement.

We will however benchmark our predictions against 2024/25 published achievement of local providers and report to the January CQG.

**Action 1: Nathan Flynn by 19<sup>th</sup> January 2026**

***Will mock exams in March provide enough time to prepare students for the final examinations in June?***

Formative assessment is an ongoing process, and interventions are already in place.

**The Board:**

- **Noted the outcomes from 2024/25 including the EDI analysis, the Campus Student Survey Term 1 and the A-Level predicted outcomes**
- **Approved the KPIs:**
  - **Overall Effectiveness 'Strong' (Grade 2.4)**
  - **Average School SAR Grade 'Strong' (Grade 2.4)**

**b) College Self-Assessment report (SAR) 2024/25, Quality Improvement Plan (QIP) 2025/26 (previously circulated as Papers 2.2B, 2.2B1, 2.2B2)**

The SAR provides a comprehensive analysis of academic performance in 2024/25 highlighting areas of strength and areas requiring improvement. The improvement themes inform the QIP for 2025/26. The SAR and QIP have been scrutinised by the CQG (as reported in Paper 2.2D).

Overall, the College is self-assessing as Grade 2 (Good) for 2024/25. Achievement rates are strong at 86% overall.

The average (mean) School SAR Grade is 1.9 which is below our KPI of 1.6 (where 1 is Outstanding and 2 is Good under the former Ofsted framework). 6 schools are self-assessed as Outstanding, 12 as Good, 3 as Requiring Improvement and 1 as Inadequate (Engineering).

The cross-college quality improvement themes for the 2025/26 QIP (which will be monitored by CQG) are:

- Attendance.
- Maths outcomes.
- Personal Development
- Vocational Exam Performance.
- High Grades.
- Careers
- HE Recruitment & Student Experience

The CQG will receive regular updates on the QIP actions and impact. Link Governors are:

- Personal development – Ajira Bouchada
- Careers – Mark Homans
- HE, IOT and Adults – Manish Verma

The Board agreed the following key judgements (based on the former Ofsted framework):

- Contribution to meeting skills need: Strong
- Quality of Education: Grade 2 (Good)
- Behaviours and Attitudes: Grade 2 (Good)
- Personal Development: Grade 2 (Good)
- Leadership and Management: Grade 1 (Outstanding)
- Safeguarding: Effective
- Education Programmes for Young People: Grade 2 (Good)
- Adult: Grade 1 (Outstanding)
- Apprenticeships: Grade 2 (Good)
- High Needs: Grade 1 (Outstanding)

Governors asked questions:

***How do we demonstrate the positive impact on careers?***

The Link Governor for Careers offered his view that the College is focused on ensuring the curriculum meets skills needs, but the challenge is demonstrating and reporting how the College is positively impacting employability and careers; there needs to be data evidence.

Nathan added that careers is a QIP action so will be an area of focus in 2025/26.

***How will the College improve maths attendance as there has not been much progress?***

Nathan responded that it is a sector issue and when we last benchmarked, our attendance was considerably above local colleges. We are exploring the reasons for non-attendance through student voice as well as stressing the importance of maths from an employment perspective.

The Student Governor suggested that HE students could also motivate other students by sharing their experience.

A consultant has advised the College to promote any progression in maths grades as a positive. There needs to be a different learning experience for students who have failed maths at school. The [White Paper](#) has acknowledged there is an issue and suggested there may be a different qualification.

***The Board approved:***

- ***The Campus SAR for 2024/25 including the key judgements as recommended***
- ***The Campus QIP 2025/26***

**c) Prisons Quality Strategy (previously circulated as Paper 2.2C)**

The Prisons Quality Strategy has been scrutinised by the CQG (as reported in Paper 2.2D).

Having gained prisons from Weston College, who had different quality processes, this strategy will provide a baseline (quality assurance) to inform a review at the end of March (end of the PES contract year 1). We will then launch a new quality improvement strategy to align processes across prisons and campus such as CPR, Ofsted readiness, staff development etc. The current Ofsted grades do not provide a sufficient view of the quality of education provided by the College because the grade also includes skills and work activities which are prison led.

The Board requested an update on progress in March 2026.

**Action 2: Nathan Flynn by 18<sup>th</sup> March 2026**

Governors asked questions to which Nathan responded:

***Are CPD activities fully funded through the contract? The coaching model is ambitious but is it achievable?***

CPD is provided by the College Quality Team, so we manage and fund it. A lot of the CPD is based around the teacher training qualification. All staff are observed and then have a coaching conversation to help them develop.

***This version of the Prison Strategy does not sufficiently reflect the prisons' engagement and shared responsibility for College delivered prison education.***

That is the intention for the next version in March 2026. This version focuses on providing a baseline and meeting the contract requirements and the next iteration will extend to quality improvement.

***The Board approved the Prisons Quality Strategy***

**d) CQG Meeting 10<sup>th</sup> November 2025**

Jez Wilsdon referred to the report of the meeting. As well as the SAR, QIP, Prison Strategy and HE, the CQG had discussed apprenticeships forecasts. The CQG has requested greater visibility of the impact of previous years' withdrawals.

Jez reiterated the message about the Ofsted grades being a new baseline and the CQG has requested feedback on colleges who have an early inspection to compare their metrics.

Governors asked what percentage of students who start an apprenticeship at the College complete their apprenticeship.

**Action 3: Nathan Flynn by 4<sup>th</sup> February 2026**

The College apprenticeship achievement rate in 2024/25 was 68% which is above national rates. Nationally, less than one in three apprentices do not complete their qualification within the timeframe for various reasons some of which are outside a provider's control e.g. redundancy, promotion to a new role, non-availability of end point assessors etc.

***The Board approved the report of the meeting***

*Nathan was thanked for attending and he left the meeting*

*Laura Black was welcomed to the meeting*

**2.3 Higher Education (HE) and SCIoT (previously circulated as Papers 2.3A and 2.3B)**

Minuted as confidential

***The Board***

- ***Received the progress update on the Higher Education Growth Strategy and IoT relicensing***
- ***Approved the OfS Conditions of Registration Register noting that all conditions have been met***
- ***Approved the HE Annual Report for 2024/25***

*Laura was thanked for attending and she left the meeting*

*Susan Akhtar was welcomed to the meeting*

**2.4 Financial Health 2025/26**

**a) Period 3 (31 October 2025) (previously circulated as Paper 2.4A)**

Susan Akhtar led on this item and summarised the key points:

- In July 2025, the Board approved the 2025/26 Budget with a surplus of £2,268k including £500k of capital expenditure.

- As at Period 3 (31 October 2025) the operational surplus of £700k is favourable to the expected surplus of £420k, mainly due to lower costs.
- Cash is £23.6m, cash days 116 and Financial Health is Good (FH is expected to fluctuate this year between Good and Outstanding).
- Campus contribution is favourable to budget (surplus is £787k against a budget of £270k). Apprentices and HE income is below target but further in-year recruitment is expected.
- Prison contribution is adverse to budget by £238k (deficit is £88k against a budget of £149k). Both income and costs are down due to lower teaching hours in the period vs planned hours. The position is being closely monitored.
- As requested by the Finance Group, risks and opportunities are explained including unconfirmed income, contingencies (e.g. prison income) and investment in HE and A Levels; these are monitored on an ongoing basis as they could have a positive or negative impact on the Budget outturn and from January 2026, we will start to report worst case / best case.
- There will be a reforecast in January 2026 when there should be news about in-year growth funding as we have recruited c.220 16-18 students above allocation (total 16-18 students as at R04 was 3,853 against an allocation of 3,627).

***The Board approved the P3 Management Accounts***

**b) Finance Group Meeting 17<sup>th</sup> November 2025) (previously circulated as Paper 2.4B)**

- Ajay Kabra referred to the report of the meeting and confirmed that the Group had scrutinised the P2 (30 September 2025) management accounts and requested more information on the risks and opportunities so these can be tracked in-year.
- Although Financial Health is now Good or better, members are recommending that the Group should continue to meet termly to provide additional scrutiny of the budget and curriculum efficiency. The Head of Governance will circulate an email to governors to recruit a fourth member.

**Action 4: Karen Brown by 4<sup>th</sup> February 2026.**

***The Board approved:***

- ***the report of the meeting Board:***
- ***the terms of reference for 2025/26***

**2.5 Financial Statements 2025/26 (previously circulated as Paper 2.5, 2.5A, 2.5B)**

Susan Akhtar led on this item and summarised the key points:

**Statutory Accounts for the year ended 31 July 2025 (previously circulated as Paper 2.5 and 2.5A)**

The draft Statutory Accounts and supporting documents had been previously scrutinised by either the Audit & Risk Committee, Finance Group or Directors of MKC Commercial Ltd. Governors were also signposted to items 3.1 and 4.1.

The headlines are:

- Financial Performance in FY 2025 was very strong.
- The operational surplus was £5.037m (FY 2024 £1.424m) including an exceptional provision movement totalling £2.27m and therefore the surplus would have been £7.974m (FY 2024 £2.42m) without this.

- As of 31<sup>st</sup> July 2025, the cash balance was £19.911m, cash days 104 and Financial Health 'Outstanding' based on the DfE Financial Health model.
- Auditors expect to give an 'unqualified' opinion.
- The higher surplus (compared to budget) is due to a combination of increased efficiencies and several exceptional one-off gains.
- The increase in reserves will enable the College to continue to support the City's expansion by investing (e.g. in the estate and / or people), aligned to the strategic plan.

The Chair of Audit & Risk Committee added that the External Auditor had flagged the high level of provisions which included the Teachers' Pension Grant, redundancies (PES contract), the Legal Claim and uncertain prisons income. The Committee had challenged and been satisfied with the provisions but endorsed the Finance Group's request for more visibility of the risks and opportunities throughout the year. The proposed year end judgements and estimates will also be reviewed with the Finance Group in June ahead of the 2026 audit.

In approving the Report and Financial Statements, the Board can take assurance from:

- 1) The Buzzacott Post Audit Report
- 2) The Internal Audit Annual Report
- 3) The Letter of Representation and RSAQ
- 4) The Report to the Board from the Audit & Risk Committee including the Committee's opinion that *in so far as it is aware, the College does have in place adequate and effective assurance arrangements, assurance over subcontracting, framework of governance, risk management and control processes for the effective and efficient use of resources, solvency, and the safeguarding of assets.*
- 5) The Report to the Board from the Search & Governance
- 6) The Report to the Board from the Remuneration Committee

The Board requested the 'About MK' section to be brought forward before the report is signed.

#### **Action 5: Karen Brown by 10<sup>th</sup> December 2025**

#### Reconciliation of P12 Management Accounts to the statutory Financial Statements (previously circulated as Paper 2.5B)

The headlines are:

- Accurate forecasting of the year-end position in the management accounts is essential assurance for governors.
- The Management Accounts, throughout 2025, have been tracking ahead of forecast (compared to the reforecast budget in January). The P12 Management Accounts accurately forecasted a year end surplus of £4.419m before the Auditors requested an auditing adjustment of £1.3m in prior year reserves which increased the surplus to £5.797m.
- Paper 2.5B explains why the final outturn exceeded the reforecast Budget including in-year exceptional gains and contingencies (which were not required).

#### **The Board:**

- **Approved the Report and Financial Statements FY 2025 for signing by the CEO and Chair of Governors**
- **Noted the reconciliation of the P12 Management Accounts against the Statutory Financial Statements**

## 3.0 GOVERNANCE AND COMPLIANCE

### 3.1 Audit & Risk Committee 21 November 2025

Richard Bartlett-Rawlings referred to the report of the meeting when the Committee received assurance on a range of matters covering governance, risk and controls. All Governors had been invited to attend to hear the Internal and External Auditors presenting their annual reports.

***The Board approved / approved for signing:***

- ***The report of the meeting (Paper 3.1A)***
- ***Re-appointment of Buzzacott LLP as external auditors for 2025/26***
- ***Audit & Risk Committee Terms of Reference (paper 3.1B)***
- ***College Financial Regulations Version 5.2 (Paper 3.1C)***
- ***Strategic Risk Register (Paper 3.1D)***
- ***Value for Money Policy (Paper 3.1H)***

***The Board approved for signing:***

- ***Representation Letter from the College and its subsidiaries for signing (Paper 3.1G)***

***The Board noted for assurance:***

- ***Buzzacott External Audit Post Audit Report (Paper 3.1E)***
- ***Validera Internal Audit Annual Report (Paper 3.1F)***

### 3.2 Capital Projects Monitoring Group 11 November 2025 (previously circulated as Paper 3.2)

Manish Verma referred to the report of the meeting. The Tariff project (to support growth in student numbers at Chaffron Way and Bletchley) and Carbon Offset project (replacement of boilers at Bletchley) are complete subject to snagging and completion of final costs and post-project reviews.

Scoping for the Salix 4 project (to fully decarbonise the Bletchley Campus) is in progress and tenders are due to be issued in January. Potential contractors have raised concerns about completing the work within the designated 6-week period.

***The Board approved the report from the CPMG meeting on 11 November 2025***

### 3.3 MKCCL / CMAL Board Meetings 1<sup>st</sup> December 2025 (previously circulated as Paper 3.3)

Sally Alexander referred to the report of the meetings and the Directors' recommendation to appoint Sharon Frost as a Director of MKC Commercial Ltd on completion of her probation.

The College is proceeding with the documentation to novate contracts relating to The Code Makers Academy Ltd (see consent item 4.4B).

***The Board approved the:***

- ***Report of the meetings***
- ***Appointment of Sharon Frost as a Director of MKCCL, for a first term of office, on completion of her probation period.***

### 3.4 Items for the next meeting

- Safeguarding / Prevent Action Plan
- Student Voice
- Update from the SDG / Developing Strategy
- Consent: Fees Policy

## 4.0 CONSENT AGENDA

*The following items were approved by consent / without discussion:*

### 4.1 Additional Items Supporting the signing of the Financial Statements

*The Board approved for signing:*

- *MKCG Going Concern Statement (Paper 4.1A)*
- *Letter of Support MKCG to MKCC Ltd (Paper 4.1B)*
- *RSAQ (Paper 4.1C)*

*The Board noted for assurance:*

- *Audit & Risk Committee Annual Report (Paper 4.1D)*
- *Search & Governance Committee Annual Report (Paper 4.1E)*
- *Remuneration Committee Annual Report (Paper 4.1F)*
- *The Code Makers Academy Ltd Signed Accounts (Paper 4.1G)*
- *MKC Commercial Ltd Signed Accounts (Paper 4.1H)*

### 4.2 Environmental Sustainability: Climate Action Plan KPIs

*The Board noted progress and approved the KPIs (previously circulated as Paper 4.2)*

### 4.3 EDI Strategy 2026 – 2031 (revised) (previously circulated as Paper 4.3)

*The Board approved the revised EDI Strategy with updated KPIs*

### 4.4 Contracts for Approval

a) *The Board approved the TechnologyOne contract (new finance system) for signing (previously circulated as Paper 4.4A) subject to final due diligence and final contract terms and conditions.*

b) *The Board approved, for signing and sealing, the contract variations and novating documents (previously circulated as Paper 4.4B), to change the accountable body from Code Makers Academy Ltd to Milton Keynes College and make the Open University an anchor delivery partner:*

- 1) *Deed of Variation – Commercial Working Agreement (main agreement)*
- 2) *Deed of Variation – KPMG Commercial Working Agreement*
- 3) *Deed of Variation – Capital Funding Agreement*
- 4) *Deed of Novation and Variation – Licence Agreement*
- 5) *Deed of Novation – Activate Learning Sub-Licence Agreement*
- 6) *Deed of Adherence – Commercial Working Agreement (main agreement) – Open University*
- 7) *Open University Sub-Licence Agreement*

### 4.5 Modern Day Slavery Statement 2025 (previously circulated as Paper 4.5)

*The Board approved the Statement for publication on the College website*

### 4.6 Safeguarding Policy (previously circulated as Paper 4.6)

*The Board approved the Safeguarding Policy*

### 4.7 Minutes of the last meeting (5<sup>th</sup> November 2025) (previously circulated as Papers 4.7A and Confidential 4.7B)

## Matters arising

| Date Raised | Actions arising from the last and previous meetings                                 | Action Owner | Current position                          |
|-------------|---|--------------|---|
| 5/11/25     | 1. Governor attendance at the PES event on 25/11/25                                 | KB           | <b>Complete:</b> details were circulated  |
|             | 2. Share the draft Blueprint for Skills with MH and IB                              | AC           | <b>Complete</b>                           |
|             | 3. EDI Strategy – more specificity re the KPIs.                                     | AK           | <b>Complete:</b> Agenda item 4.3          |
| 1/10/25     | 2. Report to governors on forecast achievement for A-Levels as at the end of Year 1 | MF           | <b>Complete:</b> included in Paper 2.2A   |
|             | 6. Report to CQG on the apprenticeship best case prediction for 2025/26             | MF           | <b>Complete:</b> reported to CQG 10/11/25 |

### Next Meeting 4<sup>th</sup> February 2026

#### 5.1 Confidential Item

*Minuted as confidential*



Approved 4<sup>th</sup> February 2026  
Ruby Parmar  
Chair of Governors