

WHAT IS AN EHCP NEEDS ASSESSMENT?

An Education, Health and Care Needs Assessment is the first step in identifying whether a young person requires an EHCP.

Note: You are applying for a needs assessment not an EHCP at this stage, the council will assess need and then this decides if an EHCP is needed.

We support learners and families by:

- Helping gather relevant evidence
- Support your understanding of law and framework
- Signposting to the Local Authority referral process
- Working collaboratively with professionals and parents
- Present the case at a council panel meeting
- Advocating for the learner's voice throughout the process

The law for this is that the council must pay attention to **ANY VIEWS**, and that a young person **HAS OR MAY** have **SEND** and that the young person **HAS OR MAY** need special educational provision (CAFA P3 36(8))

"We aim to create a space where students are parents are empowered to understand law, we promise to accurately adhere to law."

Let us help you through the legal process with clarity and compassion.

For more info scan the QR Code: This will take you directly to our webpage. Here, you can find information on all the additional needs we support, our ALS teams, and the transition to college. You can also 'Meet the Team' and put faces to our names.



FOR MORE INFO CONTACT
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SUPPORTING EHCP NEEDS ASSESSMENT REFERRALS

A GUIDE FOR PARENTS AND CARERS

- UNDERSTANDING THE PROCESS
- WORKING IN PARTNERSHIP
- EMPOWERING YOUNG PEOPLE



WHAT HAPPENS AFTER A REFERRAL?

THE LOCAL AUTHORITY WILL DECIDE WHETHER TO CARRY OUT AN ASSESSMENT WITHIN 6 WEEKS. IF AGREED, THEY WILL GATHER INFORMATION FROM:

- THE LEARNER AND FAMILY
- COLLEGE STAFF AND SUPPORT TEAMS
- HEALTH AND SOCIAL CARE PROFESSIONALS
- ANY OTHER RELEVANT AGENCIES

IF AN EHCP IS ISSUED, WE'LL SUPPORT THE PROCESS OF NAMING THE COLLEGE, PLANNING PROVISION, GUIDANCE AROUND COURSES, FOLLOWING STATUTORY PROCESS AND BREAKING THESE DOWN SO THE LEARNERS AND PARENT/CARERS UNDERSTAND THEM.

IF NOT, WE'LL CONTINUE TO SUPPORT THE LEARNER USING THE GRADUATED RESPONSE.

Our Role in the Referral Process

We can help by:

- Gathering relevant reports and data
- Supporting learner views (including one-page profiles or learner voice tools)
- Liaising with the Local Authority SEN team
- Contributing to the assessment evidence pack
- Attending multi-agency or planning meetings
- We work closely with parents, carers and professionals to ensure a clear, person-centered referral.

Who Can Request an Assessment?

Anyone can make a referral:

- The young person (aged 16+)
- A parent or carer
- Milton Keynes College (with consent)
- Other professionals (e.g. health, social care)

We can support referrals where:

• We can support referrals where:

- There is evidence of unmet or escalating need
- Existing support through ALS or SEN Support is not sufficient
- There is an impact on progress, wellbeing or access to learning

