

## Annual review process

Your EHCP will be reviewed annually at MK College.

You will receive an invitation to the meeting informing you of the date and time.

Feedback will be shared with all parties 2 weeks before the review.

The EHCP will be checked for any old information that we may need to change or remove from the plan.

The reviewed EHCP will then be sent across to the local authority, and an amended version will be created and shared with you to check over by the relevant council.

## What to do

If you have an EHCP, please let us know as soon as possible. The best way to do this is to tick the box on your course application form.

As long as we are aware of your EHCP, these next steps can then take place...

- The relevant Local authority will share your EHCP with us.
- Our SEN team will read the EHCP to make sure that we can meet your needs.
- Our SEN team will respond to the local authority and inform them of the decision and what support we can offer.

FOR MORE INFO CONTACT

01908 684 155

INEEDSUPPORT@MKCOLLEGE.

AC.UK

[HTTP://MKCOLLEGE.AC.UK/](http://mkcollege.ac.uk/)



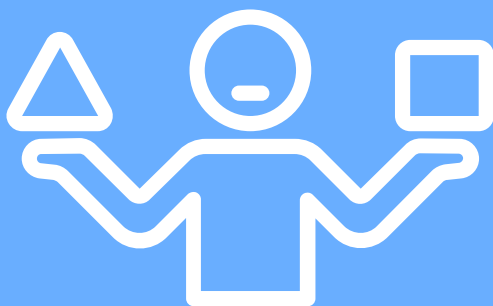
# EDUCATION, HEALTH AND CARE PLAN



### **Further Education - what's different?**

The main difference in an EHCP from Secondary school to Further education will be making sure that it is relevant to the chosen pathway and that it is age appropriate.

The targets and provision within the EHCP will need to be in-line with your chosen curriculum and the support that can be offered by the college.



### **What happens to my EHCP whilst at college?**

Your EHCP will be shared with all professionals and staff who will be working with you whilst you are at MK College. This is to ensure that your tutors are aware of the important information that is documented in the plan and that they are able to work with you in the most efficient way possible.

**What information do I need to bring to the annual review?**

When you are sent your invite to the EHCP Annual review, it will include the following for you to complete and bring along to the meeting:

- A student views form
- A parent/carer views form

It is also recommended that you bring any letters that you have received in the previous year from other professionals that may affect your learning, for example:

- Changes in medication
- Upcoming appointments
- Any information that may be helpful for the college to be aware of in relation to your learning

### **WELCOME TO MILTON KEYNES COLLEGE**

At Milton Keynes college, an EHCP (Education, Health and Care plan) will be reviewed annually through the use of feedback from Tutors, Teaching support assistants, views of the parent/ carer and most importantly, the learner. This information is shared with the relevant local authority during the review process to ensure the EHCP is kept up to date

If you have any questions or concerns regarding the EHCP process at MK College then please get in touch and we will endeavor to help as soon as possible

