

**MILTON KEYNES COLLEGE**  
**SEARCH & GOVERNANCE COMMITTEE**

**Minutes of the meeting held on 11<sup>th</sup> January 2022, MS Teams, 09:30 – 10:30**

| <b>Committee Members</b>                          | <b>Attendance Record 2021/22</b> | <b>Present at this meeting</b> |
|---------------------------------------------------|----------------------------------|--------------------------------|
| Julie Mills                                       | 2 of 2                           | Julie Mills                    |
| Charlynn Pullen                                   | 2 of 2                           | Charlynn Pullen                |
| Stephen Norrish                                   | 2 of 2                           | Stephen Norrish                |
| Manish Verma                                      | 2 of 2                           | Manish Verma                   |
| <b>Total Percentage attendance (this meeting)</b> | <b>100 %</b>                     | 4/4                            |
| <b>Total percentage attendance (year to date)</b> | <b>100 %</b>                     | 8 /4                           |

**In attendance:** Karen Brown

**1.0 PROCEDURAL**

**1.1** Charlynn Pullen welcomed everyone to the meeting. There were no apologies as everyone was present.

**1.2** There were no Declarations of Interest.

**1.3 Minutes of the last Meeting**

The minutes of the meeting held on 15<sup>th</sup> November were approved.

**2.0 BOARD PERFORMANCE & EFFECTIVENESS**

**2.1 Board Composition**

**Context**

As discussed at the last meeting:

- Membership of the Board includes between 9 and 14 Independent Members and the Standing Orders allows for two additional Independent Members to be appointed for succession purposes; there are currently 15 Independent Members. Stephen Norrish is expecting to retire this term having agreed to extend his current term of office.
- The Board has a good range of skills although the skills self-assessment scores indicate the following gaps:
  - Education & Skills: 14-19 / HE
  - Knowledge of ethnic communities served by the College

## Board Appointment (Confidential Paper 2.0)

- Sufian Sadiq attended for an interview having previously met informally with Julie Mills and Karen Brown. The Committee had received a copy of Sufian's application form, CV, skills self-assessment and diversity form.
- When making a recommendation on appointments and re-appointments, this Committee considers the balance of skills and experience, diversity of current members, prior attendance (if appropriate), succession planning and any selection criteria agreed by the Board and the Board's strategic priorities.
- Sufian is Director of the Chiltern Learning Trust (CLT) Teaching School where he is responsible for setting up the Teaching School delivery model (across Bedfordshire, Milton Keynes and Hertfordshire), leading on CPD for CLT, managing the delivery of national programmes and research, and promoting community links and community development. In previous roles he has been a Centre Quality Reviewer for Pearson, Head of Business and a Work Related Teacher at Luton 6F College. He is a qualified teacher and alumni of University of Bedfordshire and Luton 6F College. Sufian is keen to extend his professional networks in Milton Keynes.
- In his application form he said ...I have the experience of governance and extensive experience working within the FE sector, I bring a wide ranging background that is helpful for the College including experience as a MAT Director, non-exec in charities, examiner, leader in FE and expertise in teaching and learning.
- Sufian expressed a passion for equality and diversity (he has participated in FE Voices) and is very engaged in the Luton community groups (foodbank, EDI, poverty) etc.
- Sufian answered the Committee's questions and had an opportunity to ask his own questions. Sufian confirmed his time availability for the role including serving on a committee. His expertise would contribute to the work of the CQG, and he is interested in the College's work with prisons.
- After Sufian had left the meeting, the Committee made a collective decision, based on pre-determined criteria, and agreed unanimously to recommend that Sufian is appointed to the Board.

### ***The Committee:***

- ***Agreed to recommend to the Board that Sufian Sadiq is appointed for a three year term office, subject to a satisfactory DBS check.***

**NEXT MEETING: 15<sup>th</sup> February 2022**